**Confidential Reporting (Whistleblowing) Protocol**

**Confidential Reporting Form**

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| 1. Please describe the nature of your concern  |
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| 2. Please give all background information relevant to your concern including key dates, people and organisations involved. |
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| 3. Have you reported the concern to any other person or organisation?If you have, please provide the details of this |
|  |
| 4. What are the reasons for the concern?  |
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| 5. How do you think the matter should be resolved?  |
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| 6. Do you have any personal interest in the matter? |
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| **Person raising the concern:** | **Form completed by (if not the person raising the concern):** |
| Name: | Name: |
| Address: | Employee Number: |
| Telephone Number: | Post Title: |
| Signed: | Signed: |
| Date: | Date: |
|  |  |
| **Form received by:** |  |
| Name: |  |
| Employee Number: |  |
| Post Title: |  |
| Signed: |  |
| Date: |  |