

## **Fair Processing Notice – National Fraud Initiative**

### **Identity and contact details of the controller and where applicable, the controller’s representative) and the data protection officer**

If you have any questions about how your information is being used you can contact our Data Protection Officer at

[DPO@liverpoolcityregion-ca.gov.uk](mailto:DPO@liverpoolcityregion-ca.gov.uk)  
0151 330 1679  
1 Mann Island, Liverpool, L69 3HN

The Cabinet Office acts as a data controller for this information. This is because they conduct the data matching exercise. They can be contacted at

[nfiqueries@cabinetoffice.gov.uk](mailto:nfiqueries@cabinetoffice.gov.uk)  
Head of the NFI  
1 Horse Guards Road  
London  
SW1A 2HQ

The contact details for the data controller’s Data Protection Officer (DPO) are:

[dpo@cabinetoffice.gov.uk](mailto:dpo@cabinetoffice.gov.uk)  
Stephen Jones  
DPO  
Cabinet Office  
70 Whitehall  
London  
SW1A 2AS

The Cabinet Office’s Privacy Notice for the NFI can be found at [this link](#).

Further details of the NFI can be found on the Cabinet Office’s website at [this link](#).

### **Purpose of the processing and the legal basis for the processing**

Your information is being used by Liverpool City Region Combined Authority and the Cabinet Office as part of the NFI, and we are able to do this as part of our legal obligation to protect public funds This is a statutory function under Part 6 of the Local Audit and Accountability Act 2014.

### **Description of the categories of personal data**

We submit data in accordance with the data specifications for Trade Creditors, Payroll and Transport Passes & Permits

The detailed data specifications can be found at this [this link](#)

## **Any recipient or categories of recipients of the personal data**

Your information will be shared for the purposes of the NFI.

Your personal data will be shared with the Cabinet Office, who will then further share your data as necessary for the purposes of preventing and detecting fraud with:

- The Auditor General for Wales
- The Comptroller and Auditor General for Northern Ireland
- The Auditor General for Scotland
- The Accounts Commission for Scotland
- Audit Scotland

And with mandatory participants who include:

- District and county councils
- London and metropolitan boroughs
- Unitary authorities
- Police authorities
- Fire and rescue authorities
- Pension authorities
- NHS Trusts and strategic health authorities Foundation Trusts
- Clinical Commissioning Groups
- Passenger transport authorities
- Passenger transport executives
- Waste authorities
- Greater London Authority and its functional bodies

In addition, the following bodies provide data to the NFI for matching on a voluntary basis:

- Private sector pension schemes (various)
- Home Office
- Metropolitan Police – Operation Amberhill
- Special health authorities
- Housing associations
- Probation authorities
- National park authorities
- Central government pensions schemes
- Insurance Fraud Bureau
- Central government departments
- Other private organisations/companies/credit reference agencies

The Cabinet Office will share records containing personal data with HMRC. These will be matched against HMRC records and additional HMRC information appended and fed back to the NFI. The HMRC matching will seek to identify persons at the address provided and relevant income related information. Data matching services are then provided to the NFI by the Department for Work and Pensions, and our IT Supplier using only UK Data Centres.

## **Retention period or criteria used to determine the retention period**

Your data will be kept by the Cabinet Office for the periods set out in their Data Deletion Schedule (pending release following Consultation on revised Code of Data Matching Practice).

## **The existence of each of data subject's rights**

The GDPR provides you with the following rights when it comes to your personal data:

- The right to be informed how your personal data is being processed
- The right of access to the personal data we hold about you, which includes providing copies of the information to you within one month of a request. We may charge a reasonable fee to provide this information based on our administrative costs of responding (i.e. photocopying, postage, etc.).
- The right to rectification of any incorrect or incomplete data we hold about you
- The right to erasure, also known as 'the right to be forgotten', where
  - Your information is no longer required for the purpose it was collected
  - You withdraw your consent
  - You object to your information being processed (and there is no overriding legitimate interest for continuing the processing)
  - Someone has breached the GDPR when processing your data
  - There is a legal obligation to delete the data (such as a court order)
- The right to restrict processing, which limits what can be done with your information
- The right to data portability, where any automated processing of your information based on your consent or as part of a contract is made available for your reuse
- The right to object to direct marketing or any processing based on the performance of a task in the public interest/exercise of official authority or for the purposes of scientific/historical research and statistics.
- Rights in relation to automated decision making and profiling, where a decision made by a computer has a legal or significant effect on you.

## **The right to lodge a complaint with a supervisory authority**

You have the right to lodge a complaint regarding the processing of your personal data to the UK's supervisory authority, the Information Commissioner, who can be reached using the details below:

[casework@ico.org.uk](mailto:casework@ico.org.uk)

The Information Commissioner's Office,  
Wycliffe House,  
Water Lane,  
Wilmslow,  
Cheshire SK9 5AF  
Telephone: 0303 123 1113

**The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences.**

Your personal data will be subject to the following automated profiling (as defined in Article 4, paragraph 4 GDPR):

Data matching involves comparing sets of data, such as the payroll or benefits records of a body, against other records held by the same or another body to see how far they match. The data is usually personal information. The data matching allows potentially fraudulent claims and payments to be identified. Where a match is found it may indicate that there is an inconsistency that requires further investigation. No assumption can be made as to whether there is fraud, error or other explanation until an investigation is carried out.

The processing of data by the Cabinet Office in a data matching exercise is carried out with statutory authority under its powers in Part 6 of the Local Audit and Accountability Act 2014. It does not require the consent of the individuals concerned under data protection legislation or the GDPR.

All bodies participating in the Cabinet Office's data matching exercises receive a report of matches that they should investigate, so as to detect instances of fraud, over- or under-payments and other errors, to take remedial action and update their records accordingly.